
**LETTER TO INVITE GUEST SPEAKER
TO REGIONAL LEADERSHIP CONFERENCE**

EAST HIGH SCHOOL FBLA
Briston, PA 12345

January 5, ____

Dr. John H. Wells, Superintendent
Briston Area School District
Fifth and Walnut Streets
Briston, PA 12345

Dear Dr. Wells

On Saturday, March 15, ____, the East High School chapter of Future Business Leaders of America will be host to Region 30 FBLA Regional Leadership Conference. Approximately 500 students will be attending from the ten chapters that comprise Region 30.

The East High School FBLA members would like to invite you to attend our conference when various competitive events and special programs will be held. We would especially like you to attend the first general session at 9:30 a.m. to bring greetings to the group.

Your participation in the conference will be our pleasure, and I am looking forward to hearing from you shortly.

Sincerely yours

Ruth A. Jenkins, President
East High School FBLA