

SCHEDULE OF EVENTS

- April 1—RECEIVED BY deadline for items to PA FBLA middle-level staff assistant:
 - ▶ middle-level objective test results
 - ▶ middle-level reports
 - ▶ middle-level computer-based tests
- April 1—National Pennsylvania College of Technology scholarship application deadline
- April 2—receipt deadline for the following national application forms:
 - ▶ Membership Madness Award
 - ▶ Membership Mania Award
 - ▶ FBLA Membership Achievement Award
 - ▶ FBLA 100% Class Participation Award
 - ▶ FBLA Outstanding Chapter Award
 - ▶ FBLA Distinguished Business Leader Scholarship application
- April 10-11—PA FBLA Executive Committee Meeting, Hershey
- April 12-14—State Leadership Conference, Hershey
- April 21—Administrative Assistants/ Secretaries Day
- April 29—PA FBLA Board of Directors Live Classroom meeting
- April 30—WeSeed application/lesson plan deadline
- April 30—RECEIVED BY deadline for National Leadership Conference travel forms:
 - ▶ Form A: Travel Deposit Form
 - ▶ Form B: Travel Package Reservation Form
 - ▶ Form C: Airline Passenger List
 - ▶ Form D: Rooming List
 - ▶ Form E: Traveler Information Form
 - ▶ Form F: Shirt Order Form

APRIL 2010

PA FBLA: SIMPLY THE BEST!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 See Schedule of Events (multiple items)	2 See Schedule of Events (multiple items)	3
4 Easter	5	6	7	8	9	10 PA FBLA Executive Committee Meeting
11 PA FBLA Executive Committee Meeting	12 PA FBLA State Leadership Conference	13 PA FBLA State Leadership Conference	14 PA FBLA State Leadership Conference	15	16	17
18	19	20	21 Administrative Assistants/ Secretaries Day	22	23	24
25	26	27	28	29 PA FBLA Board of Directors Live Classroom meeting	30 See Schedule of Events (multiple items)	

PENNSYLVANIA FUTURE BUSINESS LEADERS OF AMERICA

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SCHEDULE OF EVENTS

- ▶ NLC Objective Test Entry form due (top 3 finishers)
- ▶ NLC Performance Events entry form due (top 2 finishers)
- ▶ NLC School-site Events entry form due (top 2 finishers)
- ▶ NLC Technology-related Events entry form due (top 2 finishers)
- ▶ NLC Written Reports event entry form due (top 2 finishers)
- ▶ NLC Teams event entry form due (top 2 finishers)
- ▶ NLC Speaking Events entry form due (top 2 finishers)
- ▶ NLC Interview Events entry form due (top 2 finishers)

Suggested April Activities

- Attend the State Leadership Conference
- Organize an Easter Egg hunt
- Begin planning the end of the year awards banquet
- Recognize secretaries/administrative assistants on April 21
- Post an article in the chapter news section of the PA FBLA web site
- Submit an article to the local newspaper about the chapter's activities
- Conduct Earth Day activities on April 22
- Hold "prep" sessions for SLC competitors
- Distribute smoke detector batteries on Day-light Savings Time

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