

# Form D. NLC Hotel Rooming List

SAN ANTONIO, TEXAS

June 27-July 3, 2019

**Deadline Date to Submit: April 24, 2019**

Below are details about the Hilton Palacio del Rio and instructions for completing **Form D. NLC Hotel Rooming List.**

\*\*\*\*IF YOU NEED MORE THAN THE ROOMS LISTED BELOW, PLEASE SUBMIT THIS FORM AFTER THE 4TH ROOM AND THEN START A 2ND FORM. PLEASE DO NOT REPEAT NAMES ON THE ADDITIONAL FORMS! Start a new form as needed.

## PA FBLA NLC Hotel Accommodations:

Hilton Palacio del Rio, Riverwalk  
200 South Alamo  
San Antonio, TX  
P 210.222.1400

The block of rooms at the Hilton are reserved for Pennsylvania delegates traveling with PA FBLA on the Gold or Blue Travel Package.

PA FBLA - Gold Package includes: 6 nights' accommodations  
PA FBLA - Blue Package includes: 6 nights' accommodations

All students, advisers, parents, children, and guests traveling on the PA FBLA NLC travel package (Gold or Blue) must be listed on Form D.

**ROOM TYPES** being offered at the Hilton Palacio del Rio:

- .....> single (1 person; 1 bed)
- .....> double (2 people; 1 bed for students; 2 beds for adults)
- .....> triple (3 people; 1 king bed + cot or 2 beds)
- .....> quad (4 people; 2 beds)

SHARING ROOMS: PA FBLA will not automatically assign advisers and/or students from different schools to shared rooms. We will only accept pre-arranged room sharing made between advisers of the schools wishing to share. If you are looking for an adviser or student(s) to share rooms, please send an email to Bruce Boncal stating your request.

- ..... Ex. Female adviser looking for a roommate to make a double.
- ..... Ex. 2 male students looking for 1 male student to make a triple.

If there are possible matches, we will provide the advisers with contact information. This way, the advisers of potential sharing schools can work out the details. When completing your rooming list, if there is a shared room, both schools sharing must include the name of the school with whom they are sharing to fill the room to the capacity agreed upon.

HOTEL INFORMATION	
<b>Check-in:</b> 3:00 pm	<b>Check-out:</b> 12:00 pm
<b>Smoking:</b> Non-Smoking	
<b>Parking:</b> Self parking: Not Available Valet: \$44.00 (Valet Parking)	
<b>Pets:</b> Service animals allowed: Yes Pets allowed: No	

If sharing rooms, below is an example of how your rooming list should look:

.... Ex. 3 .. Room 1 - Quad  
.....1. Susie Student  
.....2. Mary Schoolhouse  
.....3. Chapter name of sharing school  
..... 4.

In the above example, even though a quad was requested, there are only three names; thus, you will be billed for a triple. Sharing schools must both include the chapter name of a shared room on their rooming list. You will be invoiced based on the number of names on the rooming list for each room at the time Form D is submitted.

**Questions?** Contact Janet Skiles, [jskiles@pafbla.us](mailto:jskiles@pafbla.us). Please do not contact the hotel direct. You will only be referred to Janet.