



# Future Business Leaders of America

## Pennsylvania State Chapter

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April 5, 2017

Dear FBLA NLC Qualifier and Adviser

Congratulations on your award and your qualifying for this summer's National Leadership Conference in Anaheim, California. You will be part of a delegation of more than 500 PA FBLA members, advisers, and family members heading to Anaheim, and you will be part of the nearly 10,000 who will ultimately attend the conference.

**It is important that you review the 10 steps necessary to successfully register to participate and travel to Anaheim and adhere to the timelines identified on the PA FBLA web site—downloadables area.** Most importantly, these are the four things you must immediately do to participate:

1. Submit your online event entry form to Mr. Boncal **received no later** than **April 26, 2017**.
2. Send in a \$300 per person travel deposit to Mr. Boncal **received no later** than **April 26, 2017**, for all departure points. **Complete all online travel forms by April 26, 2017.**
3. Send the remaining balance of your travel package to Mr. Boncal **received no later** than **May 12, 2017**.
4. Send in your \$115 per person NLC registration to the national office **received no later** than **May 20, 2017**. FBLA NLC registration is online at [www.fbla-pbl.org](http://www.fbla-pbl.org).

Mrs. Janet Skiles, PA FBLA Conference Coordinator, will be coordinating the travel arrangements, and her contact information is found with the travel packet.

If you are not able to attend, please contact me as soon as possible so that I can offer your position to the next highest qualifying student. Those individuals will need time to seek approvals and make travel arrangements. If you cannot attend, please do not discard your packet. Please return it to me.

Again, congratulations, and I look forward to seeing you in Anaheim.

Again, all information about the National Leadership Conference is found in the PA FBLA web site downloadable section at <http://www.pafbla.org/downloads/main.php>.

Sincerely

Bruce E. Boncal  
PA FBLA Executive Director