



Future Business Leaders of America

Pennsylvania State Chapter

April 10, 2018

Dear FBLA NLC Qualifier and Adviser

Congratulations on your award and your qualifying for this summer's National Leadership Conference in Baltimore, Maryland. You will be part of a delegation of more than 500 PA FBLA members, advisers, and family members heading to Baltimore, and you will be part of the nearly 10,000 who will ultimately attend the conference.

It is important that you review the steps necessary to successfully register to participate and travel to Baltimore and adhere to the timelines identified on the PA FBLA web site—downloadables area. Most importantly, these are the four things you must immediately do to participate:

1. Submit your online event entry form to Mr. Boncal **received no later** than **April 30, 2018**.
2. Send in a \$200 per person travel deposit to Mr. Boncal **received no later** than **April 30, 2018**, for all departure points. **Complete all online travel forms by April 30, 2018.**
3. Send the remaining balance of your travel package to Mr. Boncal **received no later** than **May 15, 2018**.
4. Send in your \$115 per person NLC registration to the national office **received no later** than **May 18, 2018**. FBLA NLC registration is online at www.fbla-pbl.org.

Mrs. Janet Skiles, PA FBLA Conference Coordinator, will be coordinating the travel arrangements, and her contact information is found with the travel packet.

If you are not able to attend, please contact me as soon as possible so that I can offer your position to the next highest qualifying student. Those individuals will need time to seek approvals and make travel arrangements. If you cannot attend, please do not discard your packet. Please return it to me.

Again, congratulations, and I look forward to seeing you in Baltimore.

All information about the National Leadership Conference is found in the PA FBLA website main page and downloadables section at <http://www.pafbla.org/downloads/main.php>.

Sincerely

Bruce E. Boncal
PA FBLA Executive Director