

**Pennsylvania FBLA
REGION EDUCATIONAL SERIES
RLC Important Dates**

Registration for the 2016-17 Region Leadership Conferences will open: November 10, 2016

Registration will close on a varying schedule depending on your region's RLC. Specific closing dates will be announced by your region adviser and the state office.

Region Leadership Conference Timelines:

- November 01, 2016:** RLC school-site test request may be submitted to the state office
<https://pafbla.wufoo.com/forms/m1a4cswx1efzqqv/>
Advisers must use this form to identify school-site test administrator and # of tests needed. Deadline is no later than 3 days before your region's school-site test window opens.
- November 10, 2016:** RLC online registration opens for all regions
- November 15, 2016:** RLC school-site testing may begin
Computer Applications, Database Applications, Spreadsheet Applications, Word Processing production tests may be administered.
- November 17, 2016:** RLC online testing may begin
School-site testing passcodes will be distributed to advisers or region advisers 1-2 days before the region's online testing window begins.
- December 01, 2016:** RLCs may begin to be held (first available day)
- January 09, 2017:** Final date for RLCs to be held
Final date for region advisers to report original winner's list
- February 01, 2017:** Final date for region adviser to report competitive events changes in attendees attending the State Leadership Conference.

I want to remind you that PA FBLA's online registration is the "official" competitive events registration for your Region Leadership Conference. Any other day provided by your region adviser is not correct. Registration is open for ALL REGIONS starting November 10; the closing will vary by region (and your region advisers should provide that date). For some regions, the earliest closing date will be this Sunday, November 13. For other regions, it could extend into December based on when your region's RLC will be held.