

OUTSTANDING ADVISER CRITERIA 2016-17

This award is designed to recognize individuals who have been outstanding FBLA advisers and educators during the last five years. An adviser may nominate him/herself; an adviser may nominate another adviser; or the local chapter as a group may nominate an adviser for this award. An adviser must have five years experience before being considered for this award.

To be considered for an award at the state level, the completed copy of this form must be digitally uploaded, **RECEIVED BY March 2, 2017**, no later than 11:59 pm, to: Mr. Bruce E. Boncal, PA FBLA Executive Director, P.O. Box 5085, Jersey Shore, PA 17740. The award of a plaque and a check to the Pennsylvania FBLA outstanding adviser will be presented during a general session at the State Leadership Conference.

An adviser who receives this award shall not be eligible to receive it again for a period of ten years. For a list of past Outstanding Advisers, please visit the PA FBLA website at www.pafbla.org and click on the link titled "history" and then choose "past outstanding advisers."

Important: In order to receive credit for an item, ALL criteria (a, b, c, etc) must be completed for that item. It is expected that submissions will be keyed (not handwritten) on this document.

Item #		Points Per Activity	Maximum Points	Points Earned					
Membership									
1	The adviser's chapter was active during the school years 2012-2017 (one point per year). <u>Place an X in the years the chapter was active in the spaces below.</u>	1	5	_____					
	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 2px;">2012-13</td> <td style="padding: 2px;">2013-14</td> <td style="padding: 2px;">2014-15</td> <td style="padding: 2px;">2015-16</td> <td style="padding: 2px;">2016-17</td> </tr> </table>	2012-13	2013-14	2014-15	2015-16	2016-17			
2012-13	2013-14	2014-15	2015-16	2016-17					
2	The adviser has served as an adviser for an FBLA chapter for the following number of years. <u>Enter the number of years in the space provided.</u>	xx	xx	_____					
	<table style="width: 100%;"> <tr> <td style="width: 25%;">Years Served</td> <td>Claim 1 point for each year of service as an FBLA Adviser.</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 15px;"></td> <td></td> </tr> </table>	Years Served	Claim 1 point for each year of service as an FBLA Adviser.						
Years Served	Claim 1 point for each year of service as an FBLA Adviser.								
3	The adviser served as a regional adviser. <i>Claim 1 point for each year of service as a region adviser.</i> Years Served = _____	1	xx	_____					

Total Points Earned on this Page

0

Item #		Points Per Activity	Maximum Points	Points Earned																								
4	The adviser served as a state adviser. Claim 1 point for each year of service as a state adviser. Years Served = <input type="text"/>	1	xx	<input type="text"/>																								
5	The adviser serves/served as a member of the PA FBLA Board of Directors. Complete the information below by placing an X in the year served. <table border="1" style="width: 100%; text-align: center;"> <tr> <td>2012-13</td> <td>2013-14</td> <td>2014-15</td> <td>2015-16</td> <td>2016-17</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	2012-13	2013-14	2014-15	2015-16	2016-17	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1	5	<input type="text"/>														
2012-13	2013-14	2014-15	2015-16	2016-17																								
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																								
6	The adviser serves/served as a member of the National FBLA Board of Directors. Complete the information below by placing an X in the year served. <table border="1" style="width: 100%; text-align: center;"> <tr> <td>2012-13</td> <td>2013-14</td> <td>2014-15</td> <td>2015-16</td> <td>2016-17</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	2012-13	2013-14	2014-15	2015-16	2016-17	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1	5	<input type="text"/>														
2012-13	2013-14	2014-15	2015-16	2016-17																								
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																								
7	The adviser serves/served as a member of the National Awards Program Committee. Complete the information below by placing an X in the year served. <table border="1" style="width: 100%; text-align: center;"> <tr> <td>2012-13</td> <td>2013-14</td> <td>2014-15</td> <td>2015-16</td> <td>2016-17</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	2012-13	2013-14	2014-15	2015-16	2016-17	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1	5	<input type="text"/>														
2012-13	2013-14	2014-15	2015-16	2016-17																								
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																								
8	The adviser's chapter maintained or increased membership during the years listed below. Place an X in the space where membership was maintained/increased from one year to another. Claim 1 point for each year maintained/increased. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">from</th> <th style="text-align: center;">to</th> <th style="text-align: center;">maintained/increased</th> </tr> </thead> <tbody> <tr> <td>a.</td> <td style="text-align: center;">2015-16</td> <td style="text-align: center;">2016-17</td> <td style="text-align: center;"><input type="text"/></td> </tr> <tr> <td>b.</td> <td style="text-align: center;">2014-15</td> <td style="text-align: center;">2015-16</td> <td style="text-align: center;"><input type="text"/></td> </tr> <tr> <td>c.</td> <td style="text-align: center;">2013-14</td> <td style="text-align: center;">2014-15</td> <td style="text-align: center;"><input type="text"/></td> </tr> <tr> <td>d.</td> <td style="text-align: center;">2012-13</td> <td style="text-align: center;">2013-14</td> <td style="text-align: center;"><input type="text"/></td> </tr> <tr> <td>e.</td> <td style="text-align: center;">2011-12</td> <td style="text-align: center;">2012-13</td> <td style="text-align: center;"><input type="text"/></td> </tr> </tbody> </table>		from	to	maintained/increased	a.	2015-16	2016-17	<input type="text"/>	b.	2014-15	2015-16	<input type="text"/>	c.	2013-14	2014-15	<input type="text"/>	d.	2012-13	2013-14	<input type="text"/>	e.	2011-12	2012-13	<input type="text"/>	1	5	<input type="text"/>
	from	to	maintained/increased																									
a.	2015-16	2016-17	<input type="text"/>																									
b.	2014-15	2015-16	<input type="text"/>																									
c.	2013-14	2014-15	<input type="text"/>																									
d.	2012-13	2013-14	<input type="text"/>																									
e.	2011-12	2012-13	<input type="text"/>																									
9	The adviser's local chapter had Professional Division members during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. Indicate the names of these members in the spaces below. <table style="width: 100%;"> <tr> <td style="width: 5%;">a.</td> <td style="width: 70%;">Professional Member #1:</td> <td style="width: 25%;"><input type="text"/></td> </tr> <tr> <td>b.</td> <td>Professional Member #2:</td> <td><input type="text"/></td> </tr> <tr> <td>c.</td> <td>Professional Member #3:</td> <td><input type="text"/></td> </tr> <tr> <td>d.</td> <td>Professional Member #4:</td> <td><input type="text"/></td> </tr> <tr> <td>e.</td> <td>Professional Member #5:</td> <td><input type="text"/></td> </tr> </table>	a.	Professional Member #1:	<input type="text"/>	b.	Professional Member #2:	<input type="text"/>	c.	Professional Member #3:	<input type="text"/>	d.	Professional Member #4:	<input type="text"/>	e.	Professional Member #5:	<input type="text"/>	1	5	<input type="text"/>									
a.	Professional Member #1:	<input type="text"/>																										
b.	Professional Member #2:	<input type="text"/>																										
c.	Professional Member #3:	<input type="text"/>																										
d.	Professional Member #4:	<input type="text"/>																										
e.	Professional Member #5:	<input type="text"/>																										

Item #		Points Per Activity	Maximum Points	Points Earned
10	The adviser's chapter sent letters between February 21, 2016, and February 20, 2017, to schools without FBLA chapters to encourage organizing or reactivating a chapter. <u>Letter must be addressed to a business teacher or business-related teacher by name.</u> Attach a copy of each letter sent and label them "Item 10-1, Item 10-2, Item 10-3, etc."	1	5	
11	The adviser's chapter sent letters between February 21, 2016, and February 20, 2017, to schools without FBLA middle-level chapters to encourage organizing or reactivating a middle-level chapter. <u>Letter must be addressed to a business or business-related teacher by name.</u> Attach a copy of each letter sent and label them "Item 11-1, Item 11-2, Item 11-3, etc."	1	5	
12	The adviser visited another school or received visitors from another school during any of the following school years (2012-13, 2013-14, 2014-15, 2015-16, 2016-17) to encourage the organization/reactivation of an FBLA chapter. <u>Not more than 2 points can be credited for a visitation to/from the same school.</u> Provide the following information regarding each visit in the space that follows:	1	5	
	a. Name of School:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of School:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of School:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of School:			
	b. Date of Visit:			
	c. Purpose:			

Item #		Points Per Activity	Maximum Points	Points Earned
13	<p>The adviser's chapter participated in the installation of a new/reactivated FBLA chapter during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>The chapter that administers the installation ceremony shall receive the points.</u> Indicate the names of the schools and the dates below:</p> <p>a. Name of School: _____ b. Date: _____</p> <p>a. Name of School: _____ b. Date: _____</p> <p>a. Name of School: _____ b. Date: _____</p> <p>a. Name of School: _____ b. Date: _____</p> <p>a. Name of School: _____ b. Date: _____</p>	1	5	
14	<p>During the 2015-16 school year, the adviser's chapter submitted an entry for and was awarded the national 100% Class Participation Award. Attach a copy of the certificate received and label it "Item 14-1."</p>	1	1	
15	<p>During the 2015-16 school year, the adviser's chapter had members submit an entry for and was awarded the national Membership Madness Award. Attach a copy of the certificate received and label it "Item 15-1."</p>	1	1	
16	<p>During the 2015-16 school year, the adviser's chapter had members submit an entry for and was awarded the national Membership Mania Award. Attach a copy of the certificate received and label it "Item 16-1."</p>	1	1	
17	<p>During the 2015-16 school year, the chapter submitted an entry for and was awarded the national Membership Achievement Award. Attach a copy of the certificate received and label it "Item 17-1."</p>	1	1	
18	<p>During the 2016-17 school year, the chapter submitted an entry for the national Local Market Share Award. Attach a copy of the application submitted and label it "Item 18-1."</p>	1	1	
19	<p>During the 2016-17 school year, the adviser's chapter submitted an entry for the national Good Neighbor Award (formerly Local Recruitment of Chapters Award). Attach a copy of the application submitted and label it "Item 19-1."</p>	1	1	

Item #		Points Per Activity	Maximum Points	Points Earned
Chapter Management				
20	The adviser's chapter held a local chapter meeting during the 2016-17 school year. <i>In the spaces below, indicate the full date of each meeting (mm/dd/yyyy).</i>	1	5	
	a. <input type="text"/>		b. <input type="text"/>	
	c. <input type="text"/>		d. <input type="text"/>	
	e. <input type="text"/>			

Public Relations

21	The adviser's chapter had articles and/or pictures about local chapter activities published in the school and/or city newspaper during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. A maximum of 15 articles may be submitted, and each article must be about a different activity. <u>Attach actual or copy of articles or pictures.</u> <i>Each article must be placed on a separate sheet of paper and labeled "Item 21-1, Item 21-2, Item 21-3, etc."</i> All separate sheets must contain and be labeled with the following information:	1	15	
	a. Name of Publication			
	b. Date of Publication			
	c. Activity Being Reported			
22	The adviser's chapter participated in a television and/or radio program (excluding in-school closed circuit TV broadcasts) to promote the goals or purposes of FBLA during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Announcements only of meetings, activities, or projects do not qualify for these points.</u> The TV and/or radio broadcasts must be able to be seen and heard outside the school system. <i>Indicate the information about each program in the spaces below:</i>	1	5	
	a. Call Letters of Station:			
	b. Date Aired:			
	c. Nature of Message Aired:			
	a. Call Letters of Station:			
	b. Date Aired:			
	c. Nature of Message Aired:			

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Call Letters of Station:			
	b. Date Aired:			
	c. Nature of Message Aired:			
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	b. Date Aired:			
	c. Nature of Message Aired:			
	a. Call Letters of Station:			
	b. Date Aired:			
	c. Nature of Message Aired:			
23	The adviser's chapter submitted an item(s) for inclusion in the PA FBLA Penn Pal during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. The item must be a two-paragraph minimum and must include who, what, where, when, and why in sentence format. <u>Attach a copy of the receipt from the Reporter.</u> Label each "Item 23-1, Item 23-2, etc."	1	5	
24	The adviser's chapter submitted an item(s) to the national office for inclusion in Tomorrow's Business Leader during any of the following years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Attach a copy of the material that was published on the national website.</u> Label each "Item 24-1, Item 24-2, etc."	1	5	
25	The adviser's chapter was successful in having an item published in the Tomorrow's Business Leader or the national FBLA web site during any of the following years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Attach an actual copy of the material as it appeared in the Tomorrow's Business Leader.</u> Label each "Item 25-1, Item 25-2, etc."	1	5	
26	The adviser's chapter published item(s) on the PA FBLA website in the "Chapter News" section during any of the following years: 2012-13, 2013-14, 2014-2015, 2015-16, 2016-17. <u>Attach a copy of the material that was published on the state website.</u> Label each "Item 26-1, Item 26-2, etc."	1	5	

Total Points Earned on this Page

0

Item #		Points Per Activity	Maximum Points	Points Earned
27	The adviser's chapter maintains a local chapter website of current activities between February 21, 2016, and February 20, 2017. The website must contain the following information: (1) chapter name, (2) school name, (3) city/state/zip, (4) school year (ex. 2015-16), and (5) a link to the state and national websites. <i>In the space below, list the full chapter website address. Print and attach a copy of the main page of the website and label it "Item 27-1."</i>	3	3	
a.	Address: _____			

Leadership Development

28	During the 2015-16 school year, the adviser's chapter received the Business Achievement Award Chapter Recognition Program certificate. <u>Claim 6 points for an Outstanding Chapter level certificate. Attach a copy of the certificate received and label it "Item 28-1."</u>	xx	6	
29	During the 2016-17 school year, the adviser's chapter submitted entries for and was awarded the Business Achievement Award for its members. <u>Claim 4 points for an America level certificate; 3 points for a Leader level certificate; 2 points for a Business level certificate; or 1 points for a Future level certificate. Attach a copy of the certificate received and label it "Item 29-1."</u>	xx	4	
30	During the 2015-16 year, the adviser's chapter had a member submit a Big 33 entry form for the 2016 SLC. <i>Attach a copy of the certificate received, and label it "Item 30-1."</i>	1	1	
31	The adviser had a member <u>elected</u> as a state officer and served during the following years. <u>Indicate the office and the name.</u> <i>Complete the information below:</i>	4	20	
a.	Year: 2012-2013			
b.	Office: _____			
c.	Name: _____			
a.	Year: 2013-2014			
b.	Office: _____			
c.	Name: _____			
a.	Year: 2014-2015			
b.	Office: _____			
c.	Name: _____			
a.	Year: 2015-2016			
b.	Office: _____			
c.	Name: _____			

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Item #		Points Per Activity	Maximum Points	Points Earned
	a. Year: 2016-2017			
	b. Office:			
	c. Name:			
32	The adviser had a student appointed state parliamentarian who served during the following years. <u>Indicate the student name.</u> Complete the information below:	4	20	
	a. Year: 2012-2013			
	b. Name:			
	a. Year: 2013-2014			
	b. Name:			
	a. Year: 2014-2015			
	b. Name:			
	a. Year: 2015-2016			
	b. Name:			
	a. Year: 2016-2017			
	b. Name:			
33	The adviser had a member run for, but was not elected, a state officer during the following years. <u>Indicate the office and the name.</u> Complete the information below:	2	10	
	a. Year: 2012-2013			
	b. Office:			
	c. Name:			
	a. Year: 2013-2014			
	b. Office:			
	c. Name:			
	a. Year: 2014-2015			
	b. Office:			
	c. Name:			
	a. Year: 2015-2016			
	b. Office:			
	c. Name:			
	a. Year: 2016-2017			
	b. Office:			
	c. Name:			

Item #		Points Per Activity	Maximum Points	Points Earned
34	The adviser had a member elected/appointed as a national officer or national parliamentarian who served during the following years. <u>Indicate the office and the name.</u> Complete the information below:	6	30	
	a. Year: 2012-2013			
	b. Office:			
	c. Name:			
	a. Year: 2013-2014			
	b. Office:			
	c. Name:			
	a. Year: 2014-2015			
	b. Office:			
	c. Name:			
	a. Year: 2015-2016			
	b. Office:			
	c. Name:			
	a. Year: 2016-2017			
	b. Office:			
	c. Name:			
35	The adviser had a member run for, but was not elected, a national officer during one of the following years. <u>Indicate the office and the name.</u> Complete the information below:	3	15	
	a. Year: 2012-2013			
	b. Office:			
	c. Name:			
	a. Year: 2013-2014			
	b. Office:			
	c. Name:			
	a. Year: 2014-2015			
	b. Office:			
	c. Name:			
	a. Year: 2015-2016			
	b. Office:			
	c. Name:			
	a. Year: 2016-2017			
	b. Office:			
	c. Name:			

Item #		Points Per Activity	Maximum Points	Points Earned
36	The adviser had a member serve as a regional officer. <u>Indicate the office and the name.</u> Complete the information below:	2	10	
	a. Year:	2012-2013		
	b. Office:			
	c. Name:			
	a. Year:	2013-2014		
	b. Location:			
	c. Name:			
	a. Year:	2014-2015		
	b. Location:			
	c. Name:			
	a. Year:	2015-2016		
	b. Location:			
	c. Name:			
	a. Year:	2016-2017		
	b. Location:			
	c. Name:			
37	The adviser had a member run for, but was not elected, a regional officer during one of the following years. <u>Indicate the office and the name.</u> Complete the information below:	1	5	
	a. Year:	2012-2013		
	b. Office:			
	c. Name:			
	a. Year:	2013-2014		
	b. Location:			
	c. Name:			
	a. Year:	2014-2015		
	b. Location:			
	c. Name:			
	a. Year:	2015-2016		
	b. Location:			
	c. Name:			
	a. Year:	2016-2017		
	b. Location:			
	c. Name:			

Item #		Points Per Activity	Maximum Points	Points Earned
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Professional Development

38	The adviser's chapter had members who attended chapter meetings or classroom/school presentations with guest speakers during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <i>In the spaces below, indicate the following information:</i>	1	5	
----	---	---	---	--

- a. Name/Title of Speaker: _____
- b. Speaker's Organization: _____
- c. Date on Which He/She Spoke: _____
- d. The Speaker's Topic: _____

- a. Name/Title of Speaker: _____
- b. Speaker's Organization: _____
- c. Date on Which He/She Spoke: _____
- d. The Speaker's Topic: _____

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- a. Name/Title of Speaker: _____
- b. Speaker's Organization: _____
- c. Date on Which He/She Spoke: _____
- d. The Speaker's Topic: _____

39	The chapter's adviser attended a professional-related conference/workshop during the past five years. Examples would be PBEA or NBEA, etc. Complete the information found below.	1	5	
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- a. Organization Name: _____
- b. Conference Date: _____
- c. Conference Location: _____
- d. Purpose of Attendance: _____

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Purpose of Attendance:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Purpose of Attendance:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Purpose of Attendance:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Purpose of Attendance:			
40	The chapter's adviser presented a workshop at an FBLA region, state, or national conference or other professional conference. <u>Complete the information found below:</u>	1	5	
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Workshop Name:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Workshop Name:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Workshop Name:			

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Workshop Name:			
	a. Organization Name:			
	b. Conference Date:			
	c. Conference Location:			
	d. Workshop Name:			
41	Identify professional opportunities/recognitions/awards the adviser received during the past five years. Examples are attending a Governor's School, being nominated as teacher of the year; etc. Complete the information found below:	1	5	
	a. Organization Name:			
	b. Description:			
	a. Organization Name:			
	b. Description:			
	a. Organization Name:			
	b. Description:			
	a. Organization Name:			
	b. Description:			
	a. Organization Name:			
	b. Description:			

Total Points Earned on this Page

0

Item #		Points Per Activity	Maximum Points	Points Earned
42	The adviser's chapter took business/FBLA-oriented field trips during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>These points may not be claimed under any other item.</u> Also, a maximum of two visitations to two different businesses per day may be counted on each trip. <i>In the spaces below, indicate the following information:</i>	1	10	
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			
	a. Place of Trip:			
	b. Purpose of Trip:			
	c. Date of Trip:			

Item #		Points Per Activity	Maximum Points	Points Earned
43	<p>The adviser or a chapter member represented FBLA and spoke at a professional, community service, or civic organization during the following years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Indicate the date, the organization, and the purpose.</u> Examples of organizations are: Kiwanis, Lions/Lioness, Jaycees, Rotary, PTA, School Boards, Chamber of Commerce, etc. Complete the information found below:</p>	1	10	
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			
	<p>a. Name of Organization: b. Date of Visit: c. Purpose:</p>			

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Name of Organization:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of Organization:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of Organization:			
	b. Date of Visit:			
	c. Purpose:			
	a. Name of Organization:			
	b. Date of Visit:			
	c. Purpose:			

School and Community Projects

44 The adviser's chapter conducted a chapter-initiated local project during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. These points may not be claimed under any other item. ***In the space below, complete the required information:***

a. Name of Activity:

b. Date of Activity:

c. Brief Description of Chapter's Participation in the Project:

These points may not be claimed under any other item.

a. Name of Activity:

b. Date of Activity:

c. Brief Description of Chapter's Participation in the Project:

These points may not be claimed under any other item.

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;"> These points may not be claimed under any other item. </div>			
45	The adviser's chapter cooperated with a civic and/or charitable organization in administering the civic and/or charitable organization's project during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. Examples of civic and/or charitable organizations are Rotary Club, Lion/Lioness Clubs, Red Cross, Habitat for Humanity, Kiwanis, public television stations, etc. <u>These points may not be claimed under any other item.</u> <i>In the space below, complete the required information:</i> a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;"> These points may not be claimed under any other item. </div> a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;"> These points may not be claimed under any other item. </div> a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;"> These points may not be claimed under any other item. </div> a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;"> These points may not be claimed under any other item. </div>	1	10	

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			

Item #		Points Per Activity	Maximum Points	Points Earned
46	The adviser's chapter participated in one or more of the following national projects during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <i>The eligible national projects are: (1) American Enterprise Day, (2) Stock Market Game, (3) CareerSafe Online, (4) Join Hands Day, (5) Community Service Day, (6) FBLA-PBL Week, (7) March of Dimes Mission Lift, (8) iSafe Curriculum, (9) Virtual Business Challenge, (10) Brain Bench certification, (11) Job Shadow Day, (12) HowTheMarketWorks, (14) Professional Dress Day, (15) NFIB Entrepreneur in the Classroom, (15) MOD Service Learning Curriculum, (16) Microsoft DreamSpark, (17) Visa--Practical Money Skills, (18) Certified Internet Web Professional, (19) Adviser Appreciation Day, (20) America Saves, (21) Lead2 Feed, or (20) any others listed in the National Chapter Management Handbook during that time. In the space below, complete the required information:</i>	1	10	

a. Name of Activity: _____

b. Date of Activity: _____

c. Brief Description of Chapter's Participation in the Project: _____

These points may not be claimed under any other item.

a. Name of Activity: _____

b. Date of Activity: _____

c. Brief Description of Chapter's Participation in the Project: _____

These points may not be claimed under any other item.

a. Name of Activity: _____

b. Date of Activity: _____

c. Brief Description of Chapter's Participation in the Project: _____

These points may not be claimed under any other item.

a. Name of Activity: _____

b. Date of Activity: _____

c. Brief Description of Chapter's Participation in the Project: _____

These points may not be claimed under any other item.

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			

Item #		Points Per Activity	Maximum Points	Points Earned
47	<p>The adviser's chapter submitted a proposal for the state project to the PA FBLA Executive Director during the years listed below. Enter the organizations' names in the space provided.</p> <p>a. 2012-13 Name: _____</p> <p>b. 2013-14 Name: _____</p> <p>c. 2014-15 Name: _____</p> <p>d. 2015-16 Name: _____</p> <p>e. 2016-17 Name: _____</p>	1	5	
48	<p>The adviser's chapter nominated a candidate for Businessperson of the Year and/or Business Partnership of the Year. The material was sent to the PA FBLA Executive Director during the years listed below. Enter the nominees' names in the space provided.</p> <p>a. 2012-13 Name: _____</p> <p>b. 2013-14 Name: _____</p> <p>c. 2014-15 Name: _____</p> <p>d. 2015-16 Name: _____</p> <p>e. 2016-17 Name: _____</p>	1	10	
49	<p>The adviser's chapter sponsored an activity recognizing businesspersons in the community and/or school during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. In the space below, complete the required information:</p> <p>a. Name of Activity: _____</p> <p>b. Date of Activity: _____</p> <p>c. Brief Description of Chapter's Participation in the Project: _____</p> <p>These points may not be claimed under any other item.</p> <p>a. Name of Activity: _____</p> <p>b. Date of Activity: _____</p> <p>c. Brief Description of Chapter's Participation in the Project: _____</p> <p>These points may not be claimed under any other item.</p> <p>a. Name of Activity: _____</p> <p>b. Date of Activity: _____</p> <p>c. Brief Description of Chapter's Participation in the Project: _____</p> <p>These points may not be claimed under any other item.</p>	1	5	

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			
50	The adviser's chapter jointly conducted an activity with a Phi Beta Lambda (PBL) chapter or the FBLA-PBL Professional Division during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <i>In the space below, complete the required information:</i> a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>	1	5	
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			
	a. Name of Activity: b. Date of Activity: c. Brief Description of Chapter's Participation in the Project: <div style="border: 1px solid black; background-color: yellow; padding: 2px;">These points may not be claimed under any other item.</div>			

Item #		Points Per Activity	Maximum Points	Points Earned
a.	Name of Activity:			
b.	Date of Activity:			
c.	Brief Description of Chapter's Participation in the Project:			
	These points may not be claimed under any other item.			

Conferences and Workshops

51 The adviser's chapter hosted or cohosted an RLW and/or RLC during any of the years listed below. **Complete the necessary information in the spaces below:**

2012-2013

- a. Event Name: _____
- b. Event Date: _____
- c. Event Location: _____

2013-2014

- a. Event Name: _____
- b. Event Date: _____
- c. Event Location: _____

2014-2015

- a. Event Name: _____
- b. Event Date: _____
- c. Event Location: _____

2015-2016

- a. Event Name: _____
- b. Event Date: _____
- c. Event Location: _____

2016-2017

- a. Event Name: _____
- b. Event Date: _____
- c. Event Location: _____

52 The adviser attended the National Leadership Conference. Indicate the year and the location. **Complete the information below:**

2011-2012

- a. Year: _____
- b. Location: _____

2012-2013

- a. Year: _____
- b. Location: _____

2013-2014

- a. Year: _____
- b. Location: _____

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
53	The adviser attended the National Fall Leadership Conference. <u>Indicate the year and the location.</u> Complete the information below:	1	5	
	a. Year: 2012-2013			
	b. Location:			
	a. Year: 2013-2014			
	b. Location:			
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
	a. Year: 2016-2017			
	b. Location:			
54	The adviser attended the State Leadership Conference. <u>Indicate the year and the location.</u> Complete the information below:	1	5	
	a. Year: 2011-2012			
	b. Location:			
	a. Year: 2012-2013			
	b. Location:			
	a. Year: 2013-2014			
	b. Location:			
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
55	The adviser attended the State Leadership Workshop. <u>Indicate the year and the location.</u> Complete the information below:	1	5	
	a. Year: 2012-2013			
	b. Location:			
	a. Year: 2013-2014			
	b. Location:			

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
	a. Year: 2016-2017			
	b. Location:			
56	The adviser attended the Regional Leadership Workshop. <u>Indicate the year and the location.</u> Complete the information below:	1	5	
	a. Year: 2012-2013			
	b. Location:			
	a. Year: 2013-2014			
	b. Location:			
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
	a. Year: 2016-2017			
	b. Location:			
57	The adviser attended the Regional Leadership Conference. <u>Indicate the year and the location.</u> Complete the information below:	1	5	
	a. Year: 2012-2013			
	b. Location:			
	a. Year: 2013-2014			
	b. Location:			
	a. Year: 2014-2015			
	b. Location:			
	a. Year: 2015-2016			
	b. Location:			
	a. Year: 2016-2017			
	b. Location:			

Item #		Points Per Activity	Maximum Points	Points Earned
Competitive Events				

58 The adviser's chapter received a Gold Seal Chapter Award of Merit at any of the following NLCs: 2012, 2013, 2014, 2015, 2016. **Place an X in the appropriate space indicating the year the certificate was received.**

2012	2013	2014	2015	2016

59 The adviser's chapter member(s) received a PA FBLA scholarship during any of the following years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. **Complete the required information in the spaces below:**

- a. Year: _____
- b. Name of Student: _____
- c. Name of Scholarship: _____

- a. Year: _____
- b. Name of Student: _____
- c. Name of Scholarship: _____

- a. Year: _____
- b. Name of Student: _____
- c. Name of Scholarship: _____

- a. Year: _____
- b. Name of Student: _____
- c. Name of Scholarship: _____

- a. Year: _____
- b. Name of Student: _____
- c. Name of Scholarship: _____

60 The adviser's chapter/member(s) received a Top 10 National Leadership Conference competitive event award (not including open events). **Complete the information below.**

- | | NLC Year | Event: |
|----|----------|--------|
| a. | 2012 | _____ |
| b. | 2013 | _____ |
| c. | 2014 | _____ |
| d. | 2015 | _____ |
| e. | 2016 | _____ |

Item #		Points Per Activity	Maximum Points	Points Earned		
61	The adviser's chapter/member(s) received a Top 10 State Leadership Conference competitive event award. <u>Complete the information below.</u>	2	10			
	<u>SLC Year</u>					
a.	2010-11 Event:					
b.	2011-12 Event:					
c.	2012-13 Event:					
d.	2013-14 Event:					
e.	2015-16 Event:					
62	The adviser's chapter/member(s) received a Top 5 Regional Leadership Conference competitive event award. <u>Complete the information below.</u>	1	5			
	<u>RLC Year</u>					
a.	2012-13 Event:					
b.	2013-14 Event:					
c.	2014-15 Event:					
d.	2015-16 Event:					
e.	2016-17 Event:					
63	The adviser's chapter submitted the following reports at the SLCs during the years listed below: (1) American Enterprise Project, (2) Community Service Project, (3) Local Chapter Annual Business Report, (4) Partnership with Business Project, (5) William Selden Outstanding Chapter Criteria. <u>Complete the information below by placing an X in the year submitted.</u>	1	15			
	<u>SLC Year</u>	<u>AEP</u>	<u>CSP</u>	<u>LCABR</u>	<u>PBP</u>	<u>WSOCC</u>
	2011-12					
	2012-13					
	2013-14					
	2014-15					
	2015-16					

Financial

64	The adviser's chapter was successful in securing a sponsor (contribution totaling \$50) for SLC plaques/trophies. Checks were mailed to the PA FBLA Executive Director during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Attach the letter(s) of receipt and label it "Item 64-1, Item 64-2, Item 64-3, etc."</u> Contributions of \$50 will earn 1 point each.	1	10	
65	The adviser's chapter was successful in securing a monetary scholarship sponsor for an SLC award. Checks were mailed to the PA FBLA Executive Director during any of the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. <u>Attach the letter(s) of receipt and label it "Item 65-1, Item 65-2, Item 65-3, etc."</u> Contributions of \$50 will earn 1 point each.	1	10	

Item #		Points Per Activity	Maximum Points	Points Earned
66	The chapter sent a donation of \$25 to the William Selden Scholarship Fund. Check(s) was mailed to Mr. Bruce E. Boncal, PA FBLA Executive Director, during the following school years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. Attach the letter(s) of receipt and label it "Item 66-1, Item 66-2, Item 66-3, etc." Contributions of \$25 will earn 1 point each.	1	10	

State Project Support

67	The chapter raised funds for the state project and submitted those funds to the PA FBLA State Treasurer. <u>Identify the amount of money sent each year.</u> In order to claim these points, you must attach the letter of receipt from the state treasurer and label it "Item 67-1, Item 67-2, Item 67-3, etc." Add each year's points to get the combined point total.		80	
a.	2016-17 Money Sent	\$0.00	Project: National Kidney Foundation	
b.	2015-16 Money Sent	\$0.00	Project: Ronald McDonald Houses	
c.	2014-15 Money Sent	\$0.00	Project: Twilight Wish	
d.	2013-14 Money Sent	\$0.00	Project: Donate Life Pennsylvania	
e.	2012-13 Money Sent	\$0.00	Project: American Trauma Society	

Point Scale:

\$ Dollars	Points	\$ Dollars	Points	\$ Dollars	Points	\$ Dollars	Points
25-49	1 pt.	1000-1049	21 pts.	2000-2049	41 pts.	3000-3049	61 pts.
50-99	2 pt.	1050-1099	22 pts.	2050-2099	42 pts.	3050-3099	62 pts.
100-149	3 pt.	1100-1149	23 pts.	2100-2149	43 pts.	3100-3149	63 pts.
150-199	4 pt.	1150-1199	24 pts.	2150-2199	44 pts.	3150-3199	64 pts.
200-249	5 pt.	1200-1249	25 pts.	2200-2249	45 pts.	3200-3249	65 pts.
250-299	6 pt.	1250-1299	26 pts.	2250-2299	46 pts.	3250-3299	66 pts.
300-349	7 pt.	1300-1349	27 pts.	2300-2349	47 pts.	3300-3349	67 pts.
350-399	8 pt.	1350-1399	28 pts.	2350-2399	48 pts.	3350-3399	68 pts.
400-449	9 pt.	1400-1449	29 pts.	2400-2449	49 pts.	3400-3449	69 pts.
450-499	10 pts.	1450-1499	30 pts.	2450-2499	50 pts.	3450-3499	70 pts.
500-549	11 pts.	1500-1549	31 pts.	2500-2549	51 pts.	3500-3549	71 pts.
550-599	12 pts.	1550-1599	32 pts.	2550-2599	52 pts.	3550-3599	72 pts.
600-649	13 pts.	1600-1649	33 pts.	2600-2649	53 pts.	3600-3649	73 pts.
650-699	14 pts.	1650-1699	34 pts.	2650-2699	54 pts.	3650-3699	74 pts.
700-749	15 pts.	1700-1749	35 pts.	2700-2749	55 pts.	3700-3749	75 pts.
750-799	16 pts.	1750-1799	36 pts.	2750-2799	56 pts.	3750-3799	76 pts.
800-849	17 pts.	1800-1849	37 pts.	2800-2849	57 pts.	3800-3849	77 pts.
850-899	18 pts.	1850-1899	38 pts.	2850-2899	58 pts.	3850-3899	78 pts.
900-949	19 pts.	1900-1949	39 pts.	2900-2949	59 pts.	3900-3949	79 pts.
950-999	20 pts.	1950-1999	40 pts.	2950-2999	60 pts.	3950-3999	80 pts.

68	The chapter completed service projects for the state project. <u>In order to claim these points, you must attach a copy of the signed service activity form.</u> Attach and label it "Item 68-1, Item 68-2, Item 68-3, etc."	1	5	
a.	1 service activity =	1 point		
b.	2 service activities =	2 points		
c.	3 service activities =	3 points		
d.	4 service activities =	4 points		
e.	5 service activities =	5 points		

Baskets for charity auctions of at least \$30 value count as one service activity. Baskets may be claimed for RLW, RLC, and the SLW.

Total Points Earned on this Page

0

Item #		Points Per Activity	Maximum Points	Points Earned
Miscellaneous				

69 The adviser participated in a professional FBLA activity(ies) worthy of recognition but not listed elsewhere in this criteria during any of the following years: 2012-13, 2013-14, 2014-15, 2015-16, 2016-17. Examples are serving as a test administrator at the SLC or NLC or as a workshop presenter at an FBLA function. **Indicate the information about each activity in the spaces below:**

1 10

--

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

a. Date (month/year) of Event: _____

b. Description: _____

(additional entry space on the next page)

Item #		Points Per Activity	Maximum Points	Points Earned
	a. Date (month/year) of Event:			
	b. Description:			
	a. Date (month/year) of Event:			
	b. Description:			
70	A one-sided, 8.5 x 11 sheet of paper is attached indicating why the adviser is qualified for this award. <i>Attach it to this packet and label it "Item 68-1."</i> <u>The points will be decided by a state representative.</u>	1	5	

Total Points Earned on this Page **0**

Total Points Earned on this Criteria **0**

Adviser Printed Name

Chapter Name

Name of Person Submitting This Criteria:

Submitter's Signature _____

Submitter's Contact Information:

Address:

City/State/ZIP:

Phone:

E-mail Address: