

EVENT ENTRY FORM

DIGITAL DESIGN AND PROMOTION

School Name _____ Region _____

School Address _____

Adviser Signature (typed name acceptable) _____

Date _____

Adviser School Phone _____

Adviser Cell Phone _____

Adviser School E-mail Address _____

E-mail Address to Which the Dropbox Share Invitation Will Be E-mailed (serves as dropbox login) _____

Competitor 1 Name: _____ E-mail Address _____

Competitor 2 Name: _____ E-mail Address _____

Competitor 3 Name: _____ E-mail Address _____

RECEIVED BY Date for Submission:

December 5, 2014, no later than 11:59 pm

Important Information:

1. The event entry form must be e-mailed to the PA FBLA Executive Director no later than one week prior to your submission of the project. It may be done earlier. E-mail: bboncal@pafbla.us
2. DO NOT mail any paper copies; do not mail any copies on CD, DVD, or flash drive. Once the event entry form is received, instructions will be e-mailed to the adviser how and where to upload the digital copy for evaluation.
3. The adviser must be able to upload to the PA FBLA dropbox—not share the file from his/her personal dropbox.
4. Each job must be a separate file. All files must be PDF files except for the logo. Files should use the following names:
 - a. DDP--Logo—Team 1or 2--School Name—Last Name of One of the Competitors
 - b. DDP--Postcard—Team 1or 2--School Name—Last Name of One of the Competitors
 - c. DDP--Business Card—Team 1or 2--School Name—Last Name of One of the Competitors
 - d. DDP--Rack Card—Team 1or 2--School Name—Last Name of One of the Competitors
 - e. DDP--Advertisement—Team 1or 2--School Name—Last Name of One of the Competitors
5. The PDF file may be in color or black/white. Other formats for files other than PDF will not be accepted (except for the logo).
6. The members creating the project, as well as the adviser, must review the guidelines for this event and ensure that all requirements are met.
7. When e-mailing the event entry form, the email subject line must contain these words:
Digital Design and Promotion Entry

Finalists:

The top 10 finalists will be notified that they will be eligible to attend the 2015 state conference. That notification will occur no later than January 17, 2015, so that registration and lodging forms may be revised. The adviser will then provide notification of the names of students who will be participating in the oral

presentation regarding the project. The adviser may choose up to three students to make the presentation, and those students may come from students already attending the conference, or they may be additional students assigned to this event.

Guidelines:

Guidelines for this event are found in the PA FBLA Policy/Leadership Handbook. Guidelines are also found on the PA FBLA website at www.pafbla.org. At the left side of the main page, look for “competitive vents.” An alphabetical list of events will be found at that location. Click on the title to display the event guidelines.