

## STUDENT SLC GUIDELINES

1. Your adviser should have reviewed with you or should have provided you with a copy of the ***Delegate Code of Conduct***. Please read it very carefully. **You are responsible to your local chapter adviser for your conduct during the entire conference.**
2. Review the guidelines for your competitive event prior to arriving at the state conference. Event guidelines are available on the PA FBLA website at [www.pafbla.org](http://www.pafbla.org).
3. When you arrive at the state conference, please review your official program carefully. Take the time to find the meeting and testing rooms as soon as you can. Arriving late for a competitive event can result in your disqualification.
4. Traditional business attire is required for all general sessions, competitive events, workshops, meal functions\*\*, and receptions. Attire for social functions shall be listed in the conference program. Delegates shall abide by the dress code established by the PA FBLA Board of Directors for all state functions. Delegates not adhering to the dress code shall not be admitted to the functions listed above.

Specific dress code for all delegates shall be:

### **Permitted for Gentlemen**

- Business suit with collar dress shirt, and necktie **or**
- Sport coat, dress slacks, collared shirt, and necktie **or**
- Dress slacks, collared shirt, and necktie.
- Banded collar shirt may be worn only if a sport coat or business suit is worn.
- Dress shoes and socks are required.

### **Permitted for Ladies**

- Business suit with blouse **or**
- Business pantsuit with blouse **or**
- Skirt or dress slacks with blouse or sweater **or**
- Business dress **or**
- Dress capris (below the knee) or dress gauchos (below the knee) with a coordinating jacket.
- Dress shoes.
- The length of ladies' dresses, skirts, etc., **shall be no shorter** than 1 inch above the top of the ladies' knees.\*

### **Not permitted for ladies and gentlemen**

- Jewelry in visible body piercing, other than ears.
- Denim or chambray fabric clothing of any kind, overalls, shorts, skorts, stretch or stirrup pants, exercise or bike shorts.
- **Off the shoulder**, backless, see-through, tight-fitting, spaghetti strapless, or **extremely short** or low-cut blouses/tops/dresses/skirts.
- T-shirts, Lycra™, spandex, midriff tops, tank tops; bathing suits.
- Sandals, athletic shoes, industrial work shoes, hiking boots, bare feet, or ever-the-knee boots.
- Athletic wear, including sneakers.

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- Hats or flannel fabric clothing.
- Bolo ties.
- Visible foundation garments.
- Cargo pants.

*\*Stations will be set up outside the Great American Hall and at the Information Table in the Cocoa Lobby for verification of the length of skirts and dresses.*

**\*\*All delegates are permitted to wear casual attire to lunch on Monday.** Business attire must be worn for all other meals served at the Hershey Lodge and the Hotel Hershey.

The Tuesday evening dinner and awards session is considered to be semi-formal. Females may wish to wear long gowns, but it is not mandatory. Males should wear coat and tie.

New fashion trends may be in style, but not necessarily appropriate. The best way to operate is to avoid walking the line. If there is a doubt, select something else to wear. Be a professional.

5. Snack shops and gift shops are available on the conference site. In addition, the official state leadership pin, other Pennsylvania pins, and PA FBLA neck wallets will be available for sale. All proceeds from the sale of pins and neck wallets will benefit the William Selden Scholarship Fund.
6. Students must be in attendance for the duration of the Opening Session and Awards Program.
7. The Awards Session is an exciting and suspenseful event. However, let's respect all members' and advisers' right to enjoy the session free of needless interruption. Members will not be permitted to return to their rooms or hotel until the end of the awards program. If a circumstance develops, the student must be accompanied by an adviser. Please support all of Pennsylvania's award winners, and give them the respect they deserve.
7. During the Awards Session, all events will be announced in random order.
8. Making fraudulent emergency calls to 911 is a felony. The Hershey Lodge and overflow hotels consider this a criminal offense. Individuals will be prosecuted. Any expenses incurred as a result of this action will be billed to your individual school district.
9. Damages to any property or furnishings in the hotel or convention center, any items taken from the guest rooms in the hotel, or any disrespect shown to other hotel guests will result in the student and his/her parents/guardians or the chapter being held financially responsible for any associated costs.
10. As a courtesy to all conference attendees, all cell phones, camera phones, pagers, and other personal communication or electronic devices must be turned off during all general sessions, workshops, competitive events, and other scheduled events.
11. All student delegates are required to observe the curfew hours set forth in the conference program. Sunday curfew – 11:00p; Monday and Tuesday curfew—12:00 midnight.
12. Please provide your parents or guardians with the main conference hotel phone number in case they need to get in contact with you. The hotel information is:

Hershey Lodge & Convention Center  
Hershey, PA 17033  
717.533.3311

**Please copy and distribute to your FBLA members attending the State Leadership Conference**