

STATE LEADERSHIP CONFERENCE

Registration and Lodging Refund Policy

State Leadership Conference registration/lodging refunds are made under the following conditions:

1. All refund requests must be made in writing using the form posted on the PA FBLA web site. The form, with the adviser's signature, may be faxed to 570.398.4652 or e-mailed as a PDF file to bboncal@pafbla.us.
2. Full registration/lodging refunds will be given if postmarked prior to the registration deadline, which is **January 20, 2012**.
2. A 50 percent refund will be given if postmarked up to 15 days prior to the opening of the State Leadership Conference. Therefore, the final postmark date for a 50 percent State Leadership Conference registration/lodging refund is **March 31, 2012**.
4. No refunds will be given for requests postmarked **April 1, 2012**, or later.
5. No refunds will be given for cancellations made while checking in to the hotel on April 15 (if applicable), or April 16 or April 17.

All refund requests must be sent to:

Mr. Bruce E. Boncal
PA FBLA Executive Director
P.O. Box 5085
Jersey Shore, PA 17740
570.398.4652 (home office phone)
570.398.4652 (fax)
e-mail: bboncal@pafbla.us (primary)